



# The M&M Yacht Club

Established in 1935

Menominee, MI – Marinette, WI

## APPLICATION TO RENT MMYC CLUBHOUSE

First Street - Menominee, MI 49858 906-863-7140

Mail application and checks to M&M Yacht Club c/o Judy Reid P.O. Box 232, Menominee, MI 49858

All applications for use of MMYC clubhouse are to be made through Judy Reid – 906-864-1469

**(NOTE: Please PRINT - Entire form must be complete to make agreement Valid)**

Current MMYC Member (Please Circle) Yes No Today's Date: \_\_\_\_\_

Fee submitted with application circle one: (MMYC member \$75) (Non-member \$100)

\$50 Check Security Deposit – held by treasurer and will be returned when building is left clean after use

Name of Person Making Application: \_\_\_\_\_ (Please read guidelines carefully.)

**BE SURE THE PERSON(S) WHO ACTUALLY ATTENDS THE EVENT READS THESE GUIDELINES**

Name of Organization or Club: \_\_\_\_\_

Purpose: \_\_\_\_\_

Address \_\_\_\_\_ City, ST, Zip \_\_\_\_\_

Phone: \_\_\_\_\_

Please Call Judy Reid at 906-864-1469 to arrange picking up the key for the MMYC Clubhouse at least 24 hours prior to your event.

Note: Key needs to be back to Judy ASAP (Within 24 hours) after your event before security deposit will be returned. Thank you.

Date(s) to use MMYC Building \_\_\_\_\_ Time of day: \_\_\_\_\_ --- \_\_\_\_\_ (for rentals from May 15<sup>th</sup> thru Sept. 15<sup>th</sup> see below\*\*)

### **Guidelines for Use of the MMYC Clubhouse**

1. The Clubhouse may be used for private parties, club meetings, and civic gatherings. Use of the Clubhouse for the promotion of a business is prohibited.
2. Each application must be accompanied with payment in advance by **two checks**:
  - a. User Fee: \$100 for non-members - \$75 check for MMYC members
  - b. Security/cleanup deposit: \$50 for anyone using the clubhouse
3. Cleanup **must** be performed the same day / night of the rental.
4. **Any damage to the clubhouse or premises shall be the responsibility of the user making the application.**
5. Yacht Club functions take precedence over member functions. Member functions take precedence over non-member functions. Date is fixed once the signed agreement with appropriate fee and security checks are received and approved.
6. Decorating the Clubhouse is allowed. However **ALL** decorations and material used to fasten them must be removed at time of cleanup. **UNDER NO CONDITIONS** will tacks or nails be used to fasten decorations. If decorating items are found in the clubrooms after a function, they will not be returned and your security deposit may be forfeited.
7. No food will be left in the refrigerator, kitchen, or anywhere else on the club premises after a function. If food is found anywhere on the club premises it will not be returned and your security deposit may be forfeited. **Bring your own trash bags**. All trash must be removed from the Clubhouse and deposited in a marina dumpster. If no dumpster is available, all trash **MUST** be taken away by you.
8. Users of the Clubhouse will not use any of the MMYC kitchen supplies (i.e. paper plates, plastic cups, etc.) or any of the pop or other liquid refreshments **NOTE**: You must bring your own liquid refreshments. Basically, bring everything that you will need. If you need it, bring it, that way you know you'll have it.
9. After a function, the four (4) thermostats controlling the inside temperature of the Clubhouse will be set to 60 degrees. The thermostats are located (1) in the main clubroom on the west wall, (2) on the wall to the left of the trophy case, (3&4) one in each bathroom. Turn off all air conditioners in the summer. **ALL** lights and electrical appliances will be turned off. All windows and doors will be closed and locked after the function.

### **\*\* Summer Use of Clubhouse May 15<sup>th</sup> thru Sept. 15<sup>th</sup>**

1. The Clubhouse will be available for MMYC members and other civic organizations or groups strictly on an **OPEN DOOR POLICY**. Club facilities must remain available for club members at all times. No "Private Party" signs allowed.
2. MMYC functions will take precedence over all other gatherings or parties.
  - a. All parties limited to 50 persons.
  - b. If outside deck is used – deck chairs must have a cushion. The cushions must be brought inside after use.
3. ALL ABOVE GUIDELINES ARE TO BE FOLLOWED.

Do not write below this line. You will receive a copy of this request. Sent \_\_\_\_\_

- This request to use The MMYC has been granted. \_\_\_\_\_
- Date application received by Judy Reid/MMYC: \_\_\_\_\_ Rent Check # \_\_\_\_\_ Sec. Deposit Check # \_\_\_\_\_
- MMYC left in good condition YES NO Date Key returned \_\_\_\_\_